

Regular Meeting  
June 16, 2014 @ 7:00pm

Chair Likley called the meeting to order at 7:05 pm with the pledge of allegiance.

Roll call; Schmidt, Thombs, Likley present, along with FO Zweifel.  
Alfred Schrader, William Thorne  
No Comments from floor.

**Fiscal Officer's Report**

Bills and warrants total amount of \$19,831.29

Bills questioned, Uniontown Septic Tanks, concrete catch basins.

Digital Technology Solutions, Tom Wagner for digital recorder and computer services.

Anthem Life Insurance, 2 months payments.

MFC Drilling, for the months of January and February.

**Trustee Likley made a motion** to pay the bills as submitted, Trustee Thombs seconded.

**Roll call; Unanimous**

Additional cost for the Buffham Road rail crossing are anticipated, last meetings payment for the same was not the last according to Lee Evans.

Fund Status \$687,664.93

Tax deductions from insurance reimbursements will be completed with the next payment.  
As of January 1 these reimbursements became taxable.

A new line item in appropriation to be established for the above purpose of reimbursements fund code 1000-110-111-2602

**Trustee Likley made a motion** for supplemental appropriations from Contingencies 1000-930-930-0000 of \$6,000.00 to 1000-110-111-2602, Trustee Schmidt seconded.

**Roll call; Unanimous**

Hall rental fees and deposits should be deposited into the bank and any refund will be a separate check cut from the township. FO Zweifel will create a form to be filled out by whoever is open and closing the hall for rental to indicate the hall condition and the deposit returned.

FO Zweifel recommended purchasing a new microwave for the kitchen as the display no longer works. Discussion suggested Home Appliance store in Lodi.

**Trustee Likley made a motion** to purchasing a new microwave not to exceed \$300.00, seconded by Thombs.

**Roll call, Unanimous**

Trustee Likley brought discussion to the board on Hall rental fees and possibly an increase to assist financially in the cleaning of the carpet more often. The discussion on the condition of the hall and carpet before and after the rental. Possible increase in the deposit to cover the cleaning if needed. Possible a different rate for residents and non-residents. Decided to review the new form and then make a decision on deposit, rental fees, resident and non-resident.

FO Zweifel offered additional information regarding OPERS reimbursements of pension funds, Kathy will forward the information to our website on the Public Notice page.

**June 2, 2014 Meeting Minute,** Recommendations for corrections were offered. Trustee Likley will communicate the corrections to Cheryl Porter.

**Trustee Likley made a motion** approve the June 2nd minutes as amended Trustee Thombs seconded. Roll call; Unanimous.

**Road Report;**

Opening the road bids for roads projects. We received one bid pack for this work from Melway Paving Company.

**Proposals**

#1. \$16,470.00

#2. \$26,587.00

#3. \$62,660.00

#3A. \$77,627.00

#4. \$10,249.05

**Trustee Likley made a motion** to accept bid package received from Melway Paving Company, Trustee Schmidt seconded.

**Roll Call; Unanimous**

**Trustee Thombs made a motion** to proceed with the road projects 1, 2, 3A, 4 at the bid cost, Trustee Schmidt seconded.

**Roll call; Unanimous.**

**The Kennard Road** culvert work is being prepared to go out for bids through the County Engineers office, Lee will deliver prevailing wage information for this work.

**The Ballash Road** box culvert head wall repairs should be start within the month as that work has been approved.

**Road Shimming;** Road supervisor Lee Evans is recommending proceeding with CCR Company for the road shimming. Most of this work needs to be completed prior to the approved projects. This work is not to exceed \$35,000.00.

**Trustee Thombs made a motion** to proceed with CCR Co. to do the road shimming as directed by Lee Evans, not exceed \$35,000.00, seconded by Trustee Schmidt.

**Roll Call; Unanimous**

**Zoning Report;**

Trustee Thombs asked Attorney Al Schrader his opinion of a Trustee or the Board of Trustees to participate in a joint meeting with Zoning Commission to discuss a specific zoning amendment language to establish a direction in that text.

Mr. Schrader stated he did not feel that to be a problem if there is an issue, area or language that you feel strongly about making recommendations to the ZC. He also recommends that at least once a year the Trustees hold a meeting with all boards to review how zoning is going in general. Review possible zoning needs as a result of variance requests and the communication between those boards. To discuss future zoning needs and support.

Trustee Thombs asked about the process that would be most beneficial for the southeast corner of SR224 and Lake Road as the ZC are now looking at this area. Should there be a joint meeting with ZC, Trustees, public and land owners for this re-zoning area? This area has been questioned for years as to it future because it's been vacant so long.

Trustee Schmidt asked when is appropriate to have people other than the ZC and the Trustees involved in this process for specific language or area?

Trustee Likley stated that in 2011 he had initiated individually to the ZC, language that offered a Commercial 1 District for this area. In hopes that it would open the conversation at the ZC of new and expanded uses in this area. They discussed the language thru several meeting and decided not to pursue an amendment to a public hearing level, thus not bringing an amendment up to the Trustee level for public hearing. The ZC has recently requested that Trustee Likley resend the same language that he presented in 2011 to them again. He has forwarded that proposal for their review. Trustee Likley then stated that he felt the ZC has the responsibility to review the language and all available information from the Comp. Plan, resident survey, County Engineers offices, reviewing water, sewer availability, traffic studies and counts, SR224 and Lake Rd at grade intersection capacities. Then establish a draft language that they, the community and residents can support. With the ZC initiating this amendment their first task is to address the concerns of the community. Once confident that this is supported by the community then involve the land owners to ensure marketability for them and move forward with a completely vetted product into the public hearing process. Trustee Thombs recommendation is to establish a map or clear direction in the process to keep it moving forward.

Mr. Schrader reiterated that a joint meeting might be beneficial for that purpose and that there is nothing illegal or inappropriate in doing so. Or a Trustee going to the ZC with their concerns in a public meeting, however you can't be dictatorial and demanding.

**Old Business;**

**Comp Plan printing** has been completed and are being put together and distributed. ZC has received their copies.

**Website update;** Trustee Schmidt has contacted Karen Miklas for her assistance, she will be out of town for the next several weeks but will contact him when back.

**Fire Contract and Lease agreement;**

Trustee Likley asked Attorney Bill Thorne if he had a "clean" copy of the fire contract that had the watermark DRAFT removed and the corrections that were made. He had requested that copy from Mr. Hutson but had not received to date. Mr. Thorne assured the board that the final contract that was approved by all entities has not been changed or amended from the copy that we approved May 5<sup>th</sup>. The lease agreement has been approved by this board and the Village will need to review. Mr. Thorne then recommended corrections to the Resolution 2014-22, those corrections accepted and implemented in the resolution. Trustee Likley had provide to Thombs and Schmidt copies of the referenced "Equity Agreement" and "Exhibit B" between the Village and Township dated March 5, 1991 and felt that all pertinent information in regards to the contract, lease and properties be maintained together.

**Trustee Likley made a motion** to adopt Resolution 2014-22 to enter into a contract and lease agreement with the Village of Westfield Center and the Westfield Fire and Rescue District, seconded by Trustee Schmidt.

**Roll Call; Thombs Yes, Schmidt Yes, Likley Yes**

**Trustee Likley made a motion** to enter into the stated Lease Agreement with the Village of Westfield Center to lease the Westfield Fire Station to the Westfield Fire and Rescue District, seconded Thombs.

**Roll Call; Thombs Yes, Schmidt Yes, Likley Yes.**

The three original copies were signed for Mr. Thorne to deliver to Village.

**Trustee Likley made motion** to enter into Contract By and Between with the Village of Westfield Center and the Westfield Fire and Rescue District, seconded by Trustee Schmidt.

**Roll call; Schmidt Yes, Thombs Yes, Likley Yes.**

The copies of the Contract will be provided by legal counsel for signatures and forwarded to Village.

**New Business;**

Trustee Schmidt and Likley attended a town hall meeting at Chatham regarding discharging a fire arm and noise. Information from the Sheriff's office was provided and will be placed on our website to provide information to our residents.

**Zoning Secretary Cheryl Porter** who has also been preparing Trustee meeting minutes, informed the Board that she'll no longer be able to continue doing Trustee minutes in September due to her work schedule. Trustee Likley has prepared an ad to be run in the Trading Post newspaper and recommended to run at least two printings. Will also be posted on our website.

Trustee Schmidt provide information on Medina County Economic Development Corporation Alignment and Summer Cookout. This seminar is at Blair Center on Tuesday July 22, 2014 starting at 9:00 am. He will be attending.

Joel Seck provided information that the County had replaced his damaged mail box as a result of snow plowing this past winter (Seville Road). Mr. Seck was very appreciative.

**Announcements;**

July 7 @6:00 pm WFRD reg. mtg

July 7 @ 7:00 pm Trustee reg. mtg.

July 8 @ 7:30 pm ZC reg. mtg.

**Trustee Likley made a motion** to go into Executive Session with Mr. Schrader and Mr. Thorne regarding litigation, seconded by Trustee Thombs.

**Roll call; Thombs Yes, Schmidt Yes, Likley Yes**

**Trustee Schmidt made a motion** to come out of executive session, seconded by Trustee Likley.

**Roll call; Thombs Yes, Schmidt Yes, Likley Yes**

With no further business before the Board.

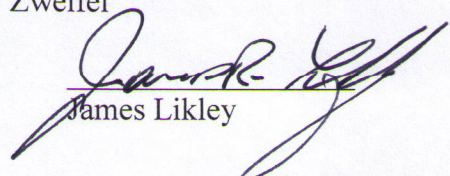
Trustee Likley moved to adjourn, seconded by Thombs. Roll call; Unanimous.

Date approved 7-7-14

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FO Kathy Zweifel

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William Thombs

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Michael Schmidt

  
James Likley